## **CONVENTION & TOURISM TAX-FOOD ESTABLISHMENT**

City of Kansas City, Missouri Revenue Division Free E-filing: http://www.kcmo.org/cttax

Preparer's Signature (if other than taxpayer)

Phone (816) 513-1120



(09/09)Period From: Period To: Legal Name: **FEIN Number:** Mailing Address: Account ID: **DBA Name:** Due Date: **Business Address:** For changes to name, address or FEIN/SSN, please contact us at revenue@kcmo.org or (816) 513-1135. 1. Date if closed 2. "X" if amended **DOLLARS CENTS** 3. Food (excluding liquor) 4. Liquor Sales 5. Gross Receipts 6a. Add Any Gross Receipts not included on line 5 + 6b. Decrease/Exemption to line 5 -7. Taxable Sales 8. Total Tax Due (Rate: 2% of Taxable Sales) 9. 2% Timely (only if paid before due date) 10. Tax Due 11. Interest (3% per annum until tax is paid in full) + 12. Penalty (5% per month, not to exceed 25%) + 13. Previous Credit -Make check payable to: CITY TREASURER 14. Amount Due DO NOT SEND CASH Mail Return to: P.O. Box 804107 15. Amount Paid Kansas City MO 64180-4107 Under penalties of perjury, I declare this to be a true, correct, and complete return for the tax period stated. I authorize the Commissioner of Revenue or delegate to discuss my return and attachments with my preparer. Yes 🔲 Taxpayer Signature Title Print Name Date Phone

Title

Print Name



Date

Phone

## Worksheet and Instructions for completing Food Establishment Return (RD-107A) WORKSHEET MUST BE COMPLETED AND ATTACHED TO RETURN

Line 1	If this is a final return under this ownership, enter date business closed.
Line 2	Place an "X" if this amends a previously submitted return for the same period.
Line 3	Enter total gross receipts - Food Sales.
Line 4	Enter total gross receipts - Liquor Sales.
Line 5	Enter gross receipts (line 3 plus line 4).
Line 6a	List any increase to gross receipts not included in Line 5; if none enter zero.  Itemized Adjustments
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	Total Adjustment (enter on line 6a of RD-107)  \$ \$ \$
Line 6b	List any decrease to gross receipts not included in Line 5; if none enter zero.  Itemized Adjustments
	Less - \$
	Less - \$ STOTAL Adjustment (enter on line 6b of RD-107)  \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$
Line 7	Enter taxable sales (line 5 plus or minus line 6).
Line 8	Enter total tax due (2% of line 7).
Line 9	If return is filed and paid prior to due date, enter discount amount (2% of line 8).
Line 10	Enter tax due (line 8 minus line 9).
Line 11	If return is delinquent, enter amount of interest due (0.25% of line 10 per month).
Line 12	If return is delinquent, enter amount of penalty due (5% of line 10 per month, not to exceed 25%).
Line 13	Enter amount of overpayment on previous returns.
Line 14	Enter amount due (line 10, 11, and 12 minus line 13).
Line 15	Enter amount paid.

MAKE CHECK PAYABLE TO: CITY TREASURER
MAIL TO: REVENUE DIVISION, P. O. BOX 804107, KANSAS CITY, MO 64180-4107

(Retain copies of your convention & tourism tax filings for at least three years from original date due).

Visit our website at WWW.kcmo.org/revenue for more forms and instructions